



POSITION ANNOUNCEMENT

Position: Police Officer – Part-Time

Job Description Southwest Mississippi Community College is seeking a part-time Police Officer to serve on the weekend shift (Friday and Saturday, 6 p.m.–6 a.m.). The Police Officer is responsible for maintaining the safety and security of the campus community and enforcing college policies. This position reports directly to the Patrol Officer Supervisor and the Chief of Police.

Duties and Responsibilities: Include but are not limited to:

- Perform a variety of police duties in patrolling assigned areas on foot and in the police vehicle.
- Applicant must be physically and mentally alert to detect crime and arrest violators, patrol parking lots of outlying areas of all college properties and buildings with the goal of providing security.
- Possess the ability to investigate criminal violations in accordance with departmental rules, school regulations, procedures, and laws.
- Regulate pedestrian and vehicular traffic by moderating the flow of traffic at all times and enforce applicable codes and statutes.
- Provide emergency first aid treatment temporarily to members of the College community as well as visitors. Also, you will be required and expected to provide emergency escort service to students and staff where and when necessary.
- Applicant must be capable of acting efficiently without the direct supervision of a superior.
- Applicant must be capable of preparing and presenting in an articulate manner testimony in court, concerning a variety of criminal and civil matters accurately and without hesitation.
- Provide law enforcement and security services for Special College Events.
- Assume other work-related responsibilities as assigned

Education & Experience: Applicants must have a High School Diploma or GED, be a U.S. citizen, and be physically capable of performing police duties. Candidates must be Certified Law Enforcement Officers with a valid driver's license and Social Security card. A criminal background check and drug test are required. Former military personnel must submit a DD Form 214. At least one year of law enforcement training is required. Firearms qualification with a minimum score of 75% is required upon hiring.

Contact: Send cover letter, application and resume to Jennifer Knight, Human Resources, 1156 College Drive, Summit, MS 39666-9029, Phone: 601-276-3850, Email: hr@smcc.edu

Application Deadline: **Friday, May 15, 2026 by 1 P.M.** Failure to include requested application information will preclude applicant from consideration of position. <https://www.smcc.edu/wp-content/uploads/SMCC-STAFF-EMPLOYMENT-APPLICATION-MARCH-2026.pdf>

Nondiscrimination Statement:

Southwest Mississippi Community College does not discriminate on the basis of race, color, national origin, age, sex, religion, or disability in its programs, activities or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: Mrs. Rhonda Gibson, Director of Disability Support Services, 601-276-3885; Mr. Blake Brewer, Vice President for Student Affairs and Title IX Coordinator, 601-276-3717; SMCC, 1156 College Drive, Summit, MS 39666.