Position Announcement

Position: Commercial Truck Driving Adjunct Instructor (Part-time)
Woodville, Mississippi

Institution:
Regional Workforce Training Center
Southwest Mississippi Community College
1146 Horace Holmes Dr., Summit, MS 39666

Job Description: The Adjunct Commercial Truck Driving Instructor will provide a comprehensive educational instructional program committed to quality teaching and successful student achievement. Employees in this classification perform instructional work. Position is responsible for teaching classes and instructing students; preparing lesson plans; preparing tests; grading papers; and counseling and advising students. This job description is not intended to be all inclusive and the employee will also perform other reasonably related duties. This position reports directly to the Workforce Training Coordinator.

Duties and Responsibilities:

- Teaches program specific workforce courses at Woodville training location (Summit, as needed).
- Develops curriculum for specified/selected classes.
- Collaborates with Workforce Program Coordinators to develop Workforce schedules.
- Teaches courses at a variety of times and locations, including evening and weekends.
- Serves as a community resource person and represents the college to outside groups when requested.
- Submits required college reports and forms.
- Develops and utilizes a course syllabus for each course, following established institutional guidelines.
- Advises students in career and program matters.
- Provides timely, quality access to students through electronic communication, or other appropriate method.
- This job description is not intended to be all inclusive and the employee will also perform other reasonably related duties

Salary: Commensurate with experience

Application Due: June 30, 2026 by 2 P.M.

Required Qualifications: Minimum of 5 years' experience commercial truck driving, holds a valid Class A CDL and current DOT physical.

Preferred Qualifications: Minimum of 5 years' *training/teaching* experience.

Evaluation Criteria: Cover Letter, Resume and SMCC application. SMCC application https://www.smcc.edu/wp-content/uploads/SMCC-STAFF-EMPLOYMENT-APPLICATION-MARCH-2026.pdf

Contact: Jennifer Knight, Southwest Mississippi Community College, 1156 College Drive Summit, MS 39666.
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Southwest Mississippi Community College does not discriminate on the basis of race, color, national origin, age, sex, religion, or disability in its programs, activities or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: Mrs. Rhonda Gibson, Director of Disability Support Services, 601-276-3885; Blake Brewer, Vice President for Student Affairs and Title IX Coordinator, 601-276-3717; SMCC, 1156 College Drive, Summit, MS 39666.